

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

CHARLES GILLIS, et al.,	)	
	)	
Plaintiff(s),	)	No. C08-3871 RS (BZ)
	)	
v.	)	
	)	<b>INITIAL DISCOVERY ORDER</b>
CITY & COUNTY OF SAN	)	
FRANCISCO, et al.,	)	
	)	
Defendant(s).	)	
_____	)	

All discovery in this matter has been referred to United States Magistrate Judge Bernard Zimmerman.

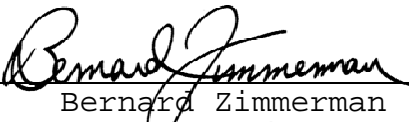
In the event a discovery dispute arises, the parties shall meet in person or, if counsel are outside the Bay Area, by telephone and make a good faith effort to resolve their dispute. Exchanging letters or telephone messages about the dispute is insufficient. The Court will not read subsequent positioning letters; parties shall instead make a contemporaneous record of their meeting using a tape recorder or a court reporter.

In the event they cannot resolve their dispute, the

1 parties must participate in a telephone conference with the  
2 Court **before** filing any discovery motions or other papers.  
3 The party seeking discovery shall request a conference in a  
4 letter **filed electronically** not exceeding two pages (with no  
5 attachments) which briefly explains the nature of the action  
6 and the issues in dispute. Other parties **shall reply** in  
7 similar fashion within **two days** of receiving the letter  
8 requesting the conference. The Court will contact the parties  
9 to schedule the conference.

10 After the conference with the Court, if filing papers is  
11 deemed necessary, they should be filed **electronically** with the  
12 Clerk's Office, with **one hard copy delivered directly to**  
13 **Magistrate Judge Zimmerman's Chambers (Room 15-6688)**. A  
14 chambers copy of all briefs shall be submitted on a diskette  
15 formatted in WordPerfect or e-mailed to the following address:  
16 **bzpo@cand.uscourts.gov**

17 Dated: February 23, 2011

18  
19   
20 Bernard Zimmerman  
United States Magistrate Judge

21 G:\BZALL\REFS\GILLIS V. CITY & CTY. SF\INITIAL DISCOVERY ORDER.wpd  
22  
23  
24  
25  
26  
27  
28